



Minutes of the meeting of the **Grants and Concessions Panel** held in Zoom on Thursday 6 October 2022 at 9.30 am

**Members Present:**

Mr R Briscoe (Chairman), Mrs C Apel, Mr J Elliott, Mrs N Graves, Mrs S Lishman, Mr G McAra and Mr D Rodgers

**Members not present:**

Mr G Evans

**In attendance by invitation:**

**Officers present:**

Mrs E Bishop (Community Information Officer), Mr J Brigden (Community Engagement Manager), Mr D Cooper (Group Accountant), Miss K Davis (Democratic Services Officer), Mr T Day (Environmental Coordinator), Mr D Irvine (Economic Development Officer), Mrs S Lee (Sport and Leisure Officer), Mrs V McKay (Divisional Manager for Growth), Ms K Rollings (Economic Development Officer) and Miss C Williams (Community Liaison Officer)

The public are likely to be excluded from any discussion at which this report is considered on the grounds that it is likely that there would be a disclosure to the public of "exempt information" of the description specified in Paragraph 3 (Information relating to the financial or business affairs of any particular person (including the authority holding that information) of Part I of Schedule 12A to the Local Government Act 1972 and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

119 **Apologies for Absence**

Apologies for absence were received from Cllr Evans.

120 **Approval of the Minutes**

## **RESOLVED**

That the minutes of the meeting held on 29 June 2022 be agreed as a correct record.

### 121 **Matters Arising from the Minutes**

There were no matters arising.

### 122 **Declarations of Interest**

There were no declarations of interest.

### 123 **St James Rent Subsidy Scheme Criteria Review**

#### **RESOLVED**

That the Discretionary Grants Panel approve the recommendation as set out in sections 2.1 and 2.2 of the report.

### 124 **New Homes Bonus (Parish Allocations) - Request for variation and extension**

#### **RESOLVED BY THE CABINET MEMBER FOR COMMUNITY SERVICES AND CULTURE IN CONSULTATION WITH THE GRANTS AND CONCESSIONS PANEL:**

That the proposed variation to funding awarded to Loxwood Parish Council from the New Homes Bonus (Parish Allocations) 2019 and extension until October 2023 as set out in section 2.1 of the report be approved.

#### **Alternative options considered and rejected;**

That the proposed variation to funding awarded to Loxwood Parish Council from the New Homes Bonus (Parish Allocations) 2019 and extension until October 2023 as set out in section 2.1 of the report be refused.

### 125 **Grant Applications Financial Summary**

The Panel considered the report. Mr Cooper drew the Panel's attention to the value of applications to be considered at the meeting. If members supported all the applications presented at the meeting totalling £59,452, there would be £44,924 remaining.

126 **Grant Application - Economy**

**RESOLVED BY THE CABINET MEMBER FOR COMMUNITY SERVICES AND CULTURE IN CONSULTATION WITH THE GRANTS AND CONCESSIONS PANEL:**

**Applicant:** Mud Foods Limited

**Declarations of interest:** N/a

**Purpose:** Funding towards relocation and expansion of production facilities

**Sum requested:** £15,000

**Sum approved:** £15,000

**Reasons:** The relocation and expansion will benefit the local economy and provide local employment opportunities.

**Grant conditions:** Subject to a funding agreement.

**Alternative options considered and rejected:**

The Panel considers whether or not to support every application so will always consider not granting an application.

127 **Grant Application - Improving Places and Spaces**

**RESOLVED BY THE CABINET MEMBER FOR COMMUNITY SERVICES AND CULTURE IN CONSULTATION WITH THE GRANTS AND CONCESSIONS PANEL:**

**Applicant:** Youngwilders CIC sponsored by Charity Buddy Maple Farm Rewilding Project

**Declarations of interest:** N/a

**Purpose:** Funding towards the design and management of a rewilding project across the farm

**Sum requested:** £7,929.50

**Sum approved:** £7,930

**Reasons:** The project will support the work of local volunteers bring together young people and landowners to facilitate wilding projects with a focus on upskilling and educating the young people involved in the project.

**Grant conditions:** Subject to a funding agreement. Funding Advisor to undertake a site visit to inspect to ensure that the project has been completed satisfactorily.

**Alternative options considered and rejected:**

The Panel considers whether or not to support every application so will always consider not granting an application.

128 **Grant Application - Improving Places and Spaces**

**RESOLVED BY THE CABINET MEMBER FOR COMMUNITY SERVICES AND CULTURE IN CONSULTATION WITH THE GRANTS AND CONCESSIONS PANEL:**

**Applicant:** Chidham and Hambrook Parish Council

**Declarations of interest:** N/a

**Purpose:** Supply and installation of gazebo for Pynham Meadow (Phase 2)

**Sum requested:** £5,134

**Sum approved:** £5,134

**Reasons:** Funding towards the project will increase participation for residents, as well as schools, playgrounds and other local groups will be encouraged to use the facility

**Grant conditions:** Subject to a funding agreement.

**Alternative options considered and rejected:**

The Panel considers whether or not to support every application so will always consider not granting an application.

129 **Grant Application - Improving Places and Spaces**

**RESOLVED BY THE CABINET MEMBER FOR COMMUNITY SERVICES AND CULTURE IN CONSULTATION WITH THE GRANTS AND CONCESSIONS PANEL:**

**Applicant:** Duncton Village Hall

**Declarations of interest:** N/a

**Purpose:** Acoustic improvements

**Sum requested:** £3,500

**Sum approved:** £3,500

**Reasons:** The project will encourage older residents and those with hearing impairments to use the facilities.

**Grant conditions:** Subject to a funding agreement.

**Alternative options considered and rejected:**

The Panel considers whether or not to support every application so will always consider not granting an application.

130 **Grant Application - Targeted Projects**

**Applicant:** Cruse Bereavement Support on behalf of Chichester and Arun Branch

**Declarations of interest:** N/a

**Purpose:** Chichester Bereavement Drop-In Sessions

**Sum requested:** £5,388

**Sum approved:** £1,470

**Reasons:** The additional bereavement sessions will provide an accessible offer for people who work

**Grant conditions:** Subject to a funding agreement. Funding awarded for volunteer training for new Bereavement Volunteers Course Bereavement support foundation course, plus specialist electives on Group Support, Safeguarding etc only.

**Alternative options considered and rejected:**

The Panel considers whether or not to support every application so will always consider not granting an application.

131 **Grant Application - Improving Places and Spaces**

**RESOLVED BY THE CABINET MEMBER FOR COMMUNITY SERVICES AND CULTURE IN CONSULTATION WITH THE GRANTS AND CONCESSIONS PANEL:**

**Applicant:** Henry Warren Village Hall

**Declarations of interest:** N/a

**Purpose:** Towards phase 2 for the fit-out of the new hall

**Sum requested:** £10,395

**Sum approved:** £4,000

**Reasons:** The fit-out for new hall will provide a local facility for a wide range of activities

**Grant conditions:** Subject to a funding agreement.

**Alternative options considered and rejected:**

The Panel considers whether or not to support every application so will always consider not granting an application.

132 **Grant Application - Targeted Projects**

**RESOLVED BY THE CABINET MEMBER FOR COMMUNITY SERVICES AND CULTURE IN CONSULTATION WITH THE GRANTS AND CONCESSIONS PANEL:**

**Applicant:** Home-Start Chichester and District

**Declarations of interest:** N/a

**Purpose:** Home visiting support and family groups for disadvantaged families in Chichester District

**Sum requested:** £10,000

**Sum approved:** £7,500

**Reasons:** The contribution to staff and running costs will equate to supporting 40 local families who have children under the age of 5.

**Grant conditions:** Subject to a funding agreement.

**Alternative options considered and rejected:**

The Panel considers whether or not to support every application so will always consider not granting an application.

133 **Annual Report of the Chichester District Council Grants and Concessions Panel for the Financial Year 2021/22**

Miss Williams introduced the draft annual report to the Panel that documented all grants and funding allocations made by the Council to external organisations over the previous financial year.

Members thanked Miss Williams for the work that had gone into preparing the report. It was agreed that a revised version of the report would be presented to the January meeting for approval by the Panel before publication on the Council's website.

134 **Next Meeting**

The next meeting will be held on Wednesday 25 January 2023 at 9.30am.

The meeting ended at 12.05 pm

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CHAIRMAN

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Date: